

Metadata Management

The Metadata Management Officer is responsible for the development and management of enterprise-wide metadata. Ensure that the metadata dictionary is standardized, integrated, current, and historical – such that the repository encompasses all rules, relationships and attributes about data.

Role Description

- Centrally manage development, review and publishing of metadata dictionary
- Facilitate resolution of metadata definitions issues
- Perform periodic review on metadata dictionary to ensure adherence to metadata standards i.e. consistency, standardization

Job Descriptions:

General Responsibilities

- Consult on the development of metadata policies and processes
- Coordinate will all impacted Function and Technology Data Stewards to ensure metadata definitions are updated to reflect the changes to source data / database
- Administer the development and maintenance of metadata dictionary

Metadata Management Process

- Develop, maintenance, publication, and periodic review of the enterprise data dictionary
- Identify metadata gaps and discrepancies (e.g. inconsistency in definition across applications)
- Communicate with data consumers on changes made to the data dictionary
- Maintain version control documents to enable audit trail for changes
- Ensure defined metadata standards and definitions are adhered to by respective Function and Technology Data Stewards

Qualifications:

- Experienced in managing data governance program implementation in banking or other industry
- Effective communicator – able to convey clear messages on the benefits of enterprise metadata dictionary across the organization
- Knowledgeable in banking data model, and metadata definitions (business and technical)
- Strong Change Management skills

Interested candidate, please submit your CV to tiw.kumkaen@scb.co.th