



## **ANNOUNCEMENT**

### **The School of Information Technology**

#### **Subject: Examination Procedures for Undergraduate Examinees**

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In order to conduct the B.Sc. examinations efficiently in accordance with the KMUTT's examination rules and regulations (Year 2017), the School of Information Technology would like to announce the examination procedures for undergraduates as follows:

1. Students must wear an official KMUTT uniform.
2. Students must place their student I.D. card or the substitute student card on the test table or show it to the test supervisor. Students will not be allowed to enter the examination room without a student I.D. card.
3. No documents, equipment, or others containing calculation may be brought into the room during an examination unless that is specifically stated in the examination paper.
4. Students must enter the examination room at the specified time and room. If students arrive at the examination room later than 15 minutes (not exceeding 60 minutes), students must submit a request form to a program chairperson or an authorized person for consideration. No student is permitted to enter an examination later than 60 minutes.
5. Students are permitted to leave the room after 60 minutes from the starting time.
6. Students can temporarily leave the room only with the permission and care of the supervisor. They are not permitted to take any electronic devices with them.
7. When students finish the examination before the specified time, please request the leave by raising a hand and wait for the supervisor to collect the test book or allow you to depart.
8. No students may continue writing or modify the answer after the supervisor has announced the end of examination. Please leave the test book on the table and wait for the supervisor to collect it or allow you to depart.
9. Once departing, students must leave the area immediately and make no disruption to an examination.

Effective from 3 May 2019.

Asst. Prof. Dr. Kriengkrai Porkaew  
The Dean