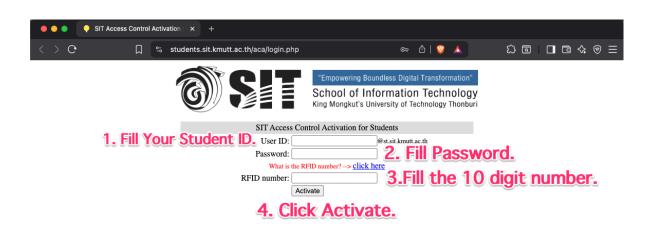# SIT Access control Activation Manual

1. After receiving the card from the Bank ,students must take the card to any Access Control machine in any room within the SIT building or CB2 Building and tap the Stidemt card. The numeric code will appear as shown in the picture.

2. Student write down the 10-digit number from the red figure above.

3. Take the aforementioned 10-digit number and fill it in the form at https://students.sit.kmutt.ac.th/aca/login.php

4. When a student activates, the Activation Details will appear. The system will then send a Request Number to the student's email to be used for checking the card status.

Activation Detail.

Request Number: 20120710141306

Student ID: █████

Card Number: 21331█████

Request Date: 20██-07-10 14:13:06

Service Suggestion

- Please check your SIT student e-mail █████@st.sit.kmutt.ac.th for receiving the activation status
- Use the request number for checking the activation stuatus at http://st.sit.kmutt.ac.th/aca/status/
- If the progress status does not change to CLOSED in 3 workdays, please send the e-mail to servicedesk@sit.kmutt.ac.th

5. To check the status of an application, students are required to enter their Request Number on the following website: https://students.sit.kmutt.ac.th/aca/status/

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SIT Access Control Activation for Students - Activation Status

Enter your request number for checking the activation status

Request Number: 2012071014█████

(Submit)

6. When a student enters the Request Number, the system will display the status of the request.

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SIT Access Control Activation for Students - Activation Status

Request No	Student ID	Request Date	Status
20120710141306	51440512	2012-07-10 14:13:06	OPEN

Status Description:
OPEN is that your request is waiting to process
INPROCESS is that your request is in process
CLOSED is that your request was finished to process

<u>Update 12/10/2025</u>